

Create Outside Prior Exam from Exception Handler

A prior study can be created from an exception (such as an outside study) without creating an order within Medinformatix RIS.

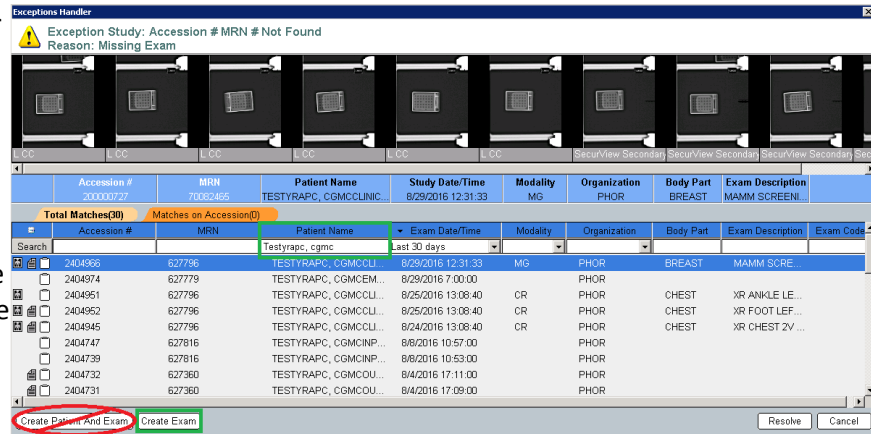
Locate the study:

Search 'Exception Lookup' for the study. Right click on the study and select 'Resolve Exception'.

The 'Exception Handler' dialog appears.

Search for the patient you are creating the exam on by name (PH MRN does not apply).

Select your ORG/Patient with a single click on the line item.



DO NOT USE "CREATE PATIENT AND EXAM" as the patient already exists.

Click on the 'Create Exam' button.

Note: If the patient doesn't exist in your Org, wait until the order for the current exam has been placed, then create this prior exam.

Create Exam:

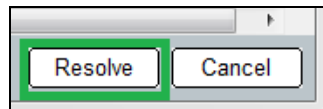
In the 'Create Exam' dialog, add a 'P' to the beginning of the existing accession number.

Note: If an accession is not present (rare but not unheard of) you will enter the study date (YYYYMMDD) as the accession. This too will need a 'P' added to the beginning. The 'P' will designate the exam as a prior.

Lookup and enter an exam code that best matches the study. Click 'Ok' if using the lookup.

Click 'Save' on the 'Create Exam' dialog.

Click the 'Resolve' button in the Exception Handler' dialog to finish the creation of the exam.



Do not complete the exam, leave it in 'I' or 'T' status

