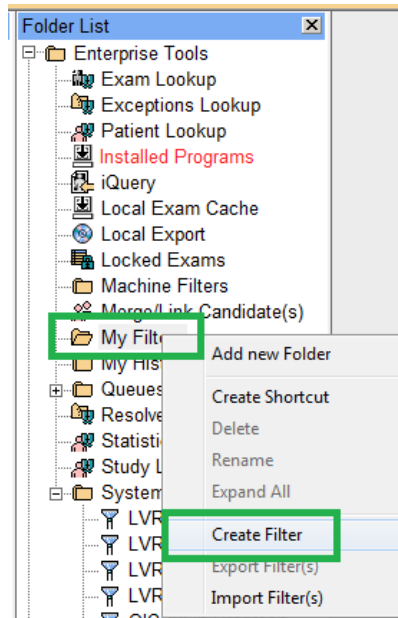


Create a User Filter

Right click on 'My Filters' in the Folder List.

Select "Create Filter"



Enter a Name and Description appropriate. This can be done last to reflect the defined criteria.

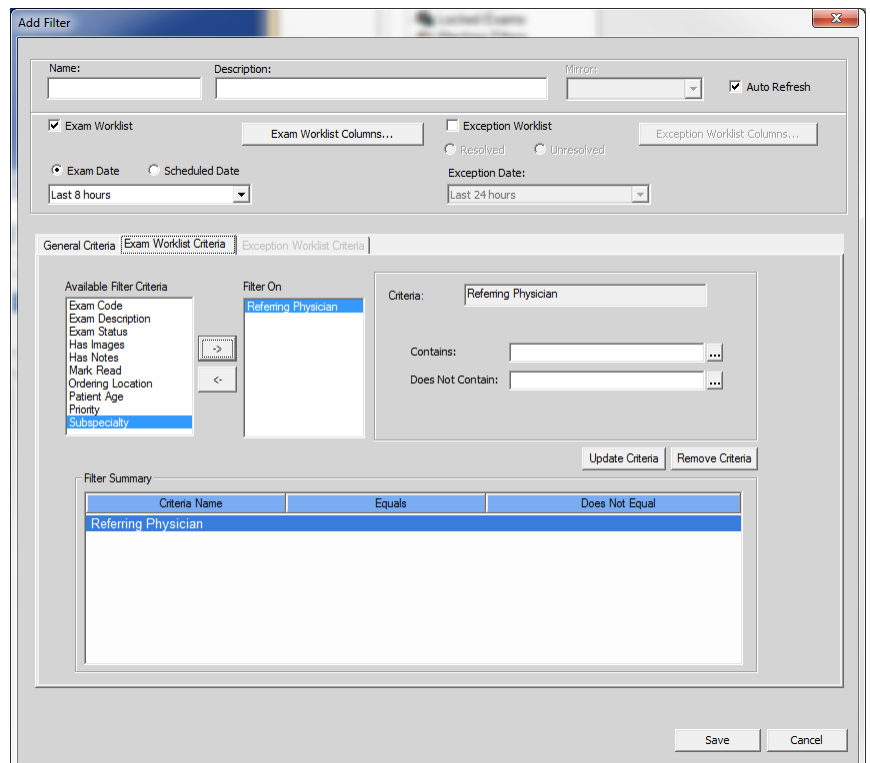
Configure columns and their order (optional but helpful)

Select the Exam Date range

Filter Criteria can be 'General' or 'Exam Worklist', each are on tabs.

Common criteria for physicians is "Referring Physician" which is a 'contains' logic. More than one value can be added with a semi colon separating each.

Once the criteria have been created, click the 'Update Criteria' button to add the criteria to the filter (Filter Summary).



If the Referring Physician criteria is not being found, find an exam with 'Exam Lookup' and duplicate the Referring Physician spelling/format (you may need to add the Referring Physician column to the display)